

**MINUTES OF THE EXTRAORDINARY SDBC MANAGEMENT COMMITTEE HELD AT BRADBURY HOUSE ON 25 JAN 19**

| <b>Attendance:</b>  |  |   |                |
|---|--|---|----------------|
| <b>Elected Members:</b><br>Mr T Bradford (Chairman)<br>Mr J Fear<br>Mrs P Thorne<br>Mrs W Welland<br>Mr R Coombes<br>Mr J Frost | <b>Appointed Members</b><br>Cllr J Savage                                  | <b>Officers:</b><br>Mr R Burge<br>Mr I Sturdy<br>Mrs M Hammond<br>Mrs N Cornish | <b>Public:</b> |
| <b>Apologies:</b>   |  |   |                |
|   |  |   |                |
| <b>Non-Attendance:</b>  |  |   |                |
| Mr P Betty<br>Mr B Bryer  | Cllr A Bown<br>Cllr I Dyer<br>Cllr D Hill<br>Cllr A Gilling<br>Cllr R Keen |   |                |

| <b>Agenda Item:</b>         | <b>Detail:</b>   | <b>Action:</b> |
|-----------------------------|--|----------------|
| 1. Attendance and Apologies | 1.1. Attendance & Apologies as per the above.  |                |
| 2. Declarations of Interest | 2.1. None.   |                |
| 3. Approval of Minutes      | 3.1. The Minutes of the SDBC Management Committee held on 30 Aug 18 - All in favour – no matters arising.<br><br>3.2. 02 November 18 - All in favour - no matters arising<br><br>3.3. To be added to item 1 R Barrington apologies and J Frost in attendance for the meeting on 2 November 18. |                |
| 4. Finance Budget 19/20     | 4.1 RFO explained finance report for year 19/20<br><br>4.2 Cllr Savage queried the increase of car mileage which is due to Officers attending more meetings  |                |

|                                |  |  |
|--------------------------------|--|--|
|                                | <p>4.3 T Bradford queried the increase in refreshments which was partly due to the increase in Board training days.</p> <p>4.4 The Chair informed members of a leaflet that Witham Board produces to inform rate payers of all relevant information.</p> <p>4.5 Budget approved subject to NSLIDB joining on 1 April 19.</p> <p>Proposed by W Welland, seconded by J Fear<br/>All in favour – the budget be adopted for 19/20.</p>   |  |
| <p>5. NSLIDB</p>               | <p>5.1 The Clerk gave an overview of NSLIDB and gave a brief talk on his updated paper. The Clerk informed members that he is expecting a formal request to join SDBC in time for the Board Meetings on 31 January 19.</p> <p>5.2 RFO gave briefing on 19/20 budget incorporating NSLIDB indicating that there will be a saving as costs will be split between three boards.</p> <p>5.3 The Chair suggested as Ministerial approval was not required should it be passed by the Boards solicitors?</p> <p>5.4 The Clerk informed an agreement needs to be drawn up to between NSLIBD and SDBC</p> <p>5.5 The Chair congratulated The Clerk &amp; RFO on the work produced to date.</p> |  |
| <p>6. Date of Next Meeting</p> | <p>6.1 The Chair stated that the SDBC Annual General Meeting was currently scheduled for 11 Feb 19 with the next Meeting of the SDBC Management Committee programmed for 29 Aug 19.</p> <p>6.2 The Chair stated he was disappointed with attendance.</p> <p>6.3 The Chair thanked people for their attendance.</p>   |  |
|                                |  |  |

|  |                                      |  |
|--|--------------------------------------|--|
|  | 4.2. The meeting was closed at 14:55 |  |
|--|--------------------------------------|--|

CHAIRMAN.....DATE .....

**ANNEX A TO  
SDBC MANAGEMENT COMMITTEE MINUTES  
DATED 02 NOV AUG 18**

**SDBC – TABLE OF OUTSTANDING ACTIONS**

| Action Number:   | Action:  | Actionee: |
|------------------|--|-----------|
| SDBC/20180830-01 | To review the SDBC Agreement and circulate to the Board for consideration.   | Clerk     |
| SDBC/20180830-02 | To forward the SDBC 2019/20 budget to the Axe Brue and Parrett Finance Committees for consideration.                               | RFO       |
| SDBC/20180830-03 | To provide publicity for the Water Environment Worker NVQ and IDB work placements at Brymore Academy/Cannington College Open Days. | Clerk     |